

Whitehorse Women's Hockey Association

Policy Name: Registration, Refund & Waitlist Policy	Policy Number: WWHA-06
Approval Date: May 9, 2017	Policy Manual Section:

SCOPE

This policy outlines the requirements for member registration; refund allowances; and the waitlist process.

POLICY

Registration

Members must register with the league each season in order to be added to the registrar.

Member registrations will be processed in the order in which they are received and given a registrar number.

The Executive determines the number of places available on the registrar each year.

Members must pay their fees by the date specified at time of registration in order to ensure their registrar place is maintained.

Failure to complete registration and payment before the closing of registration may result in a player losing their spot on the registrar.

Players must be 18 years or older to register in the WWHA.

Members must register as either a player or goalie; those registered as a goalie may NOT play as a player unless player fees are paid (see 'Substitution & Guest Policy').

Refunds

Whitehorse Women's Hockey Association (WWHA) is under no obligation to provide refunds of any kind.

Waitlist

A waitlist will be kept identifying the order of those players who have registered during registration but after all available spots on the registrar have been taken.

Players who register but are waitlisted will be notified at the time of registration.

Waitlisted players will be offered (on the basis of their waitlisted order), a place on the registrar whenever a space becomes available.

Players who register after the closing of registration will be placed on a waitlist.

New players may ask to be placed on the waitlist any time prior to the last 6 games of regular season.

DEFINITIONS

None

RELATED POLICIES

Substitution & Guest Policy

Draft Policy