

Whitehorse Women's Hockey Association

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| Policy Name: Substitution & Guest Policy | Policy Number: WWHA-08 |
| Approval Date: May 9, 2017 | Policy Manual Section: n.a. |

SCOPE

This policy guides the use of substitute and guest players by teams.

PURPOSE

To encourage teams to be diverse in their selection of subs, so that all players have the opportunity to sub and to get to know players on other teams.

The intent of the Guest Player Policy is to allow visiting, out-of-town players to skate with one of our teams. It is not to be used to allow teams to pick up local, ex-league skaters when they have a shortage.

POLICY

Player and Goalie Substitution

Teams may choose to call players from the substitution list if they have fewer than ten skaters (*i.e.*, less than two full lines) available. If ten or more players are available, subs should not be called.

On occasion, a team may anticipate the need for one or more sub players when fewer than 10 team members have confirmed their attendance. If the un-confirmed player(s) shows up to play, it puts the roster at more than ten players. In that case, rather than releasing the sub player(s), the team member(s) who failed to confirm their attendance will be asked to sit out the game, in order to keep the roster at 10 players.

Goalies Playing Another Position

If a goalie pays the goalie fee, which is a reduced league fee, they can only play the position of goalie.

If a goalie pays full fees (*i.e.*, that of a regular season player), they will be drafted as a goalie with the privileges of playing forward or defense for other teams as a substitute. If said goalie wishes to play out of net for their own team as a skater, a replacement goalie must be someone from their own team (*i.e.*, a defence or forward must put on the goalie gear).

Substitution for Playoffs

Players and goalies are encouraged to be available for playoff games to avoid using subs during playoffs. If subs are necessary, the same guidelines apply as during regular season play. Subs should only be called if a team has less than 10 players. The skill levels of substitute players should match the skill levels of the absentee players. Once playoff games have advanced to a point where one or more teams has been eliminated, sub coordinators should acquire subs

from eliminated teams. As per the playoff policy, a sub player must have played the minimum required five (5) games with their original team throughout the season.

Guest Players

Guest players can play one (1) game. If a team wishes to use a guest player, the procedure below must be followed. Guest players may not play in the playoffs or finals. Guest players must be insured by CARHA.

DEFINITIONS

None

PROCEDURES

1.0 WWHHA Executive

- 1.1. Will maintain the player and goalie substitution list and circulate as needed to team substitution coordinators throughout the season.

2.0 Members

- 2.1 Will indicate their willingness to be on the player and/or goalie substitution list during registration.

3.0 Team Drafters

- 3.1 Identify team substitution coordinators and communicate to the WWHHA Executive.

4.0 Team Substitution Coordinators

- 4.1 Call players on the substitution list based on the following procedures.

- 4.1.1 Teams with less than ten rostered players available are eligible to call as many subs needed to create a roster of ten skaters (two full lines).

- Selecting subs is based on an honour system. Each team shall, when calling up a sub, try to the best of their ability, to keep a balanced team roster by calling a sub (or subs) whose skill level matches the skill of the player(s) missing.
 - e.g., If a team is missing seven skaters and has eight players available, they are eligible to call two subs who represent the skill level of two of the missing seven players.

- 4.2 When looking for a goalie sub, subs should be asked in the following order:

- Ask existing League goalies on the sub list, including players who have indicated their willingness to be on the goalie sub list.
- Ask players from one's own team to play goalie. Gear will be provided by the Executive to the best of their ability.
- Ask a registered male goalie (these goalies may only be registered in the League as substitute goalies).
- Use the "shooter tutor" (see: shooter tutor rules under Playing Rules).

- 4.3 During playoffs, players and goalies are encouraged to be available for playoff games to avoid using subs during playoffs.

- 4.3.1 If subs are necessary, the same guidelines apply as during regular season play. Subs should only be called if a team has less than 10 players. The skill levels of substitute players should match the skill levels of the absentee players. Once playoff games have advanced to a point where one or more teams has been eliminated, sub coordinators

should acquire subs from eliminated teams. As per the playoff policy, a sub player must have played the minimum required five (5) games with their original team throughout the season.

5.0 Team Representative

5.1 Will coordinate the use of a guest player as follows:

5.1.1 Contact the opposing team's representative prior to the game and ensure their approval.

5.1.2 Contact the League Executive with at least 3 days' notice so that CARHA can be properly notified and the player insured.

5.1.3 It is encouraged that the guest player plays for the team that has the fewest skaters.

RELATED POLICIES

Playing Rules

Registration

Playoffs

VERSION HISTORY

| Date | Action | Revision Description |
|-------------|---------------|--|
| 26/05/17 | New | First publication, New template |
| 29/09/17 | Updated | Edits to policy and procedures sections |
| 04/12/17 | | Procedures approved |
| 11/01/20 | Updated | Edits to player and goalie substitution policy |